



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301 TS INDIA

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Administrative Audit Summary Sheet

Academic Year: 2018-19

Date: 28/8/2019

S. No	Audit aspects	Audit Observations	Current Values/Remarks	
			YES	NO
1	Vision & Mission of the institution and Governance	Frame work for evolution & review of Vision, Mission statements	YES	NO
2		Frame work for continuous improvement of the governance with involvement of various apex bodies	YES	NO
3	Student & Faculty ratio as per norms	Student teacher ratio as per AICTE norms	YES	NO
4		Teacher cadre ratio (1:2:6) - improvement over previous year	YES	NO
5		Existence of Qualified and Experienced Teaching faculty	YES	NO
6	Availability of Infrastructure and facilities	Availability of Classrooms - during current year	YES	NO
7		Availability of Laboratories - during current year	YES	NO
8		Maintenance of Laboratory Equipment - during current year	YES	NO
9	Student Welfare	Fee Reimbursement policy for students	YES	NO
		Student Insurance	YES	NO
		Student Scholarships and Merit Awards	YES	NO
10	Staff Welfare	Professional body membership fee reimbursed - current year	YES	NO
11		Performance appraisal conducted for teaching and Non teaching staff - Current year.	YES	NO
12		Grievance redressal	YES	NO
		Staff Insurance	YES	NO
13	Facilities to students	Collection of books, manuscripts, special reports or any other knowledge resources for library enrichment	YES	NO
14		E-journals, E-books, database availability	YES	NO
15		Availability of digital library with remote access	YES	NO
16		Usage of library by faculty, students	YES	NO
17		Sports Facilities	YES	NO
18		Awards and medals achieved in sports events	YES	NO
19		Upgradation of IT Facilities.	YES	NO
20		Availability of Bandwidth of Internet	YES	NO
21	Budget & Expenses	Budget for Current Year	Current Year Budget in Thousands	
22		1. Library	1707	
23		2. Upgradation of IT Infrastructure and Maintenance of infrastructure, Academic support facilities.	953.5	
26		3. Augmentation.	1679	
27		4. Faculty Professional development	34.1	
		5. Student Scholarships and Merit Awards.	279.5	
30		6.e-Governance	166	

Auditors specific Observations

S. No	Observation
1	Teacher cadre ratio to be improved
2	Attention needed in sports facilities.
3	
4	
5	

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